



Bureau of Revenue and Taxation

P.O. Box 6069 Koror, Palau 96940

Tel: (680) 488-2465/2580/3303 | Fax: (680) 488-3844

URL: www.palau.gov.pw/brt

TAX-101

TAXPAYER NAME & MAILING ADDRESS

QUARTER DUE DATE

1ST JAN 1 – MAR 31 APR 15

2ND APR 1 – JUN 30 JUL 15

3RD JUL 1 – SEPT 30 OCT 15

4TH OCT 1 – DEC 31 JAN 15

ADDITIONAL BUSINESS LICENSE FEE QUARTERLY TAX REPORT

(PLEASE TYPE OR PRINT CLEARLY)

TIN:	Official E-mail: <i>(This email is the address registered for official communication with BRT)</i>	
QUARTER:	YEAR:	DUE DATE:

TOTAL GROSS REVENUE	\$
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Note: Penalties and interest may be payable if return is filed or paid after the due date. A quarterly installment payment of \$25.00 is due in addition to the filing of this return.

DECLARATION:

I HEREBY DECLARE THAT ALL OF THE INFORMATION PROVIDED IN THIS RETURN INCLUDING ANY SUBMITTED ATTACHMENTS ARE TRUE AND CORRECT.

PRINT NAME	SIGNATURE	DATE
STATUS (CHECK APPROPRIATE BOX): <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partner <input type="checkbox"/> Director <input type="checkbox"/> Duly Authorized Person		

FOR OFFICIAL USE ONLY

Date Filed	Received & Verified By	Transmittal #



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TAX-101

**ADDITIONAL BUSINESS LICENSE FEE QUARTERLY TAX REPORT
SUMMARY BY BUSINESS LICENSE SHEET**

TIN:	QUARTER:	YEAR:
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Business ID	Business ID Trading Name	Total Gross Revenue
<i>(Total must match total on front page)</i>		TOTAL

Tax 101 – Instructions

This tax form, named as Tax Form One O One, written as Tax-101 and titled as ADDITIONAL BUSINESS LICENSE FEE QUARTERLY TAX REPORT, will be used by a Taxpayer reasonably expected to generate annual gross revenue \$50,000 or less to report their quarterly income and pay their twenty-five dollars (\$25.00) quarterly tax. This form is due within 15 days following the end of each quarter.

1. *Indicate in the provided box titled [TAXPAYER NAME & MAILING ADDRESS], the exact name and mailing address of the taxpayer that was provided to the Bureau during registration.*
2. *TIN: Indicate the Tax Identification Number provided by the Bureau to the Taxpayer.*
3. *OFFICIAL E-MAIL: Indicate the official email address of the taxpayer that was recorded with BRT during registration. This is the email used for official communication with BRT.*
4. *QUARTER: Indicate the quarter this form will cover. There are four distinct quarters in each calendar year and the periods are indicated in the front page of this Tax-101 Form.*
5. *YEAR: Indicate the year this form will cover.*
6. *DUE DATE: Indicate the due date for the period covered by this form as indicated in the schedule provided in the top right corner of the front page of this Tax-101 Form. Taxpayers are given a period of **15 days** after each Quarter ends to file this Tax-101 form and make full payment of the \$25.00 tax due.*
7. *GROSS REVENUE: Indicate the total sums of all receipts in cash value earned this period from all your business activities.*
8. *DECLARATION section: After reading the declaration, print name, sign and date for person filing this tax form. Check mark the appropriate status for the person filing this form. If 'Duly Authorized Person' is checked, a copy of authorization must be provided for every instance an authorization is given.*

Page 2 SUMMARY BY BUSINESS LICENSE:

9. *For each business license held by the taxpayer, provide the following requested information:*
 - a. *BUSINESS ID: In Column 1, enter each active Business ID under the respective TIN.*
 - b. *BUSINESS ID TRADING NAME: In Column 2, enter the business name associated with each Business ID inputted in Column 1.*
 - c. *TOTAL GROSS REVENUE: In Column 3, allocate the TOTAL GROSS REVENUE inputted in page 1 to each business.*
10. *TOTAL: Indicate the sum of all amounts indicated in the TOTAL GROSS REVENUE column. The amount indicated must match the TOTAL GROSS REVENUE amount in the front page.*