



**BUREAU OF
REVENUE &
TAXATION**

January 02, 2024

PUBLIC SERVICE ANNOUNCEMENT

The Bureau of Revenue & Taxation informs the public, particularly all employees, that with the implementation of the Palau Goods & Services Tax Act, Palauan citizens who earned \$15,000 or below in wages & salary for the calendar year 2023 may be eligible for a refund of their entire wages and salary tax withheld in the same year.

Wages and Salary Tax (WST) Refund payments will be processed automatically to eligible employees with Palauan citizenship once their W2 statements have been filed by their employers at the Bureau. Employers are encouraged to file W2 statements for their employees on time to ensure eligible employees receive refunds in a timely manner.

Because no prior application will be required for the WST Refund payments, BRT will publish further information on the date and location of the disbursement of refunds in the coming weeks.

All other employees who are not eligible for the refund of the entire wages and salary tax withheld may continue to apply and claim refunds for financial contributions paid to qualified non-profit corporations and/or tuition paid for up to ten (10) percent of total wages and salary tax paid during the calendar year 2023. Citizens who will be receiving WST Refund payments (full refunds of their total Wages and Salary taxes withheld) WILL NOT be able to apply and claim additional refunds for contributions to qualified non-profit corporations and/or tuition paid.

For employees seeking to claim refunds for financial contributions to eligible non-profit corporations and/or tuition payments, you must submit an application no later than April 1, 2024 in order to get a refund. The application form is now available to download from <https://www.palau.gov.pw/wp-content/uploads/Tax-004A-2023-Individual-Application-for-Refund-Form-fillable.pdf>. Alternatively, physical copies of the form can be obtained by visiting our office in the One Stop Shop Building in Ngerbeched, Koror.

W2 statements will be required for any wages and salary tax refund applications and pay stubs will no longer be accepted. Employers have until January 31, 2024 to file all W2 statements. Failing to file W2 statements on time will result in penalties.

Should you have any inquiries or require assistance, feel free to contact our office via email at taxhelp@palau.gov.org or phone calls at (680) 488-3303 or (680) 488-2702. Your cooperation is appreciated; we are here to assist you through this process.