



OFFICE OF THE PRESIDENT
GOVERNMENT OF THE REPUBLIC OF PALAU

THE REPUBLIC OF CHINA-PALAU SMALL GRANTS PROGRAM

Guidelines for Republic of China-Palau Grant Funding Support for Small Scale Projects for 2022

“A KOT A RECHAD ER BELAU – Ensuring our Safety and Security”

In the Nation’s efforts to build and foster Healthy and Resilient- Communities, the Government of Palau is committing \$300,000.00 of this year’s Grant Projects Package assistance by the Government of the Republic of China to fund projects that promote good health and well-being, raise standards of living, build and strengthen the resilience of families and communities of the Republic of Palau. The theme for this year’s Republic of China-Palau Small Grant Program is “A KOT A RECHAD ER BELAU-Ensuring our safety and security

As a small island nation, Palau is inherently vulnerable to external events. With the onset of Climate Change and the COVID-19 pandemic, Palau has become highly vulnerable and fragile. In order to respond to and recover quickly from the negative impacts of these external developments, Palau must not only build resiliency in its infrastructure and institutions but, more importantly, in its families and communities. The National Government believes that small-scale projects supported by this grant funding opportunity can serve a critical role in promoting healthy, resilient, and safe- communities, reducing, vulnerabilities, and strengthening our ability to withstand and recover quickly from economic cycles, and natural disasters, or health epidemics and pandemics.

Eligibility Criteria: Small-scale projects must support, promote, empower, educate, build, and share understanding about practice, and most importantly, use resources, especially current technology, to improve standards of living, promote healthy and happy well-being and strengthen the resilience of families and communities.

Projects are encouraged in the areas of human services (dealing with victims of abuse, broken/displaced families, persons with disabilities, seniors, home-bound, disadvantaged families), substance abuse prevention and control (alcohol, tobacco, and other drugs) mental health, at-risk youth engagement and development, litter prevention and beautification, climate change mitigation and adaptation, cultural heritage preservation, and community economic development (food security, eco-tourism promotion, capacity building, ensuring sustainable livelihoods

Gender equity is always taken into consideration. All in all, the project has no align with and promote the theme this year's theme, " A KOT A RECHAD ER BELAU – Ensuring our safety and security".

State governments, community-based organizations, faith-based organizations, and recognized NGOs providing services to families and communities are invited to develop proposals for submission to the Palau Grants Office at the Office of the President. National Government agencies may apply but only in partnership with state governments and private sector entities as described above.

Funding Criteria:

- Projects may receive up to a maximum of \$25,000.
- Projects must be completed by December 31, 2022.
- Goods necessary for the completion of the project should be purchased within Palau.
- Travel costs outside of Palau cannot be covered.
- Funds may not be used to hire salaried employees.
- Funds may not be used for recurrent costs of your ongoing program.
- The project must be self-contained. After the completion of the project, future costs for the continuation of activities related to the project will not be covered by the fund.
- **Applicant must indicate in the application how acknowledgment of the Donor (the government of the Republic of China) will be carried out (e.g., press release, radio/TV coverage, labeling/signage, etc.)**

The following costs are eligible under the Small Scale "A KOT A RECHAD ER BELAU – Ensuring our safety and security" projects for 2022

- Administrative and overhead costs specifically related to the project (not more than 10%)
- Purchase and/or building of infrastructure
- Shipping and/or delivery costs
- Fuel
- Computers or other equipment
- Software
- Instructional materials
- Conference and event expenditures
- Hospitality costs, excluding alcoholic beverages
- Training and capacity-building expenditures
- Stipends to instructors, advisors, or persons who perform community services
- Outreach, communication, and information dissemination costs
- Permit costs
- Legal costs
- Accounting costs
- Medical costs

- Publishing costs
- Radio and television broadcast fees
- Facilities and equipment rental charges
- Research-related costs
- Security costs
- Translation and interpretation fees
- Contractual professional services
- Lease or rental of vehicles for project activities
- Vehicle and equipment operation, installation, and/or maintenance related to project activities
- Website development and related costs

Application and Implementation Procedure:

- *Application must be submitted by August 19, 2022, to the Grants Office, Office of the President, using the appropriate form supplied by the Grants Office.*
- *Funds will only be released after an agreement is countersigned by an authorized representative of the grantee, who will be liable in the case that conditions of the funding agreement are breached.*
- *Funds will not be transferred to personal bank accounts. If the grantee is not a government entity or an organization with an established bank account, it will be necessary to identify a reputable non-profit entity to serve as the implementing partner for the Grantee. The Grantee must provide terms of reference, agreed to by and between Grantee and implementing partner, specifying the terms of the partnership, i.e., how will the implementing partner contribute to the successful implementation of the project.*
- *All original invoices and receipts must be kept for audit purposes.*
- *An interim report will be required halfway through the project utilizing the provided report template. A final report detailing the outputs and outcomes of the project must be submitted in writing within one month of the completion of the project. The final report will include*
 - 1) submission of a completed “Certification of Project Funds” statement;*
 - 2) an acquittal of all funds (meaning copies of all paid invoices/receipts attached to the final financial statement); and*
 - 3) a narrative report to explain and confirm the completion of the project and how it was implemented, including evidence of completion such as photographs and other records showing the project’s success.*

Contact:

Ms. Evita Mira

Admin. Officer

Grants Office/Office of the President

Phone: (680) 767-3014 Extension 5321