REPUBLIC OF PALAU NATIONAL GOVERNMENT
MINISTRY OF FINANCE
PROPERTY AND SUPPLY DIVISION
Property Management Section
P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940
PHONE:(680) 767-2552 / 5552 | FAX: (680) 767-1610 | E-mail: ropproperty@palaugov.org

REQUEST TO SURVEY PROPERTY

DATE: _____

MINISTRY/DIVISION: _____ **PHONE #:** _____

NO.	PROPERTY NO.	DESCRIPTION	MODEL NO.	SERIAL NO.	JUSTIFICATION

SURVEY PREPARED BY:

_____
PROPERTY CUSTODIAN
PRINT & SIGN NAME

SURVEY APPROVED BY:

_____
ACCOUNTABLE OFFICER
PRINT & SIGN NAME
Accountable Officer = Grant Manager and/or Director Level

SURVEY APPROVED BY:

_____
PROGRAM MANAGER
PRINT & SIGN NAME
(Fill ONLY if property was procured with non-local fund)

FOR PROPERTY & SUPPLY - RPPM USE ONLY:	
REC'D BY / DATE:	
VERIFIED BY / DATE:	
PROPERTY IMAGES:	
SURVEY NO:	