



**REPUBLIC OF PALAU**  
**Ministry of Finance**  
**PROPERTY AND SUPPLY DIVISION**  
P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940

PHONE: (680) 767-2552 / 5552  
FAX: (680) 767-2925  
E-mail: [ropproperty@palaugov.org](mailto:ropproperty@palaugov.org)

## **PUBLIC NOTICE**

The public is hereby informed that the Chief of Property and Supply Division is soliciting proposal from interested business / companies to supply **Laptops and accessories, Tablets and accessories** for ROP National Government. Specifications for needed items will be available after **Dec. 22, 2020**. Interested businesses or companies may contact Ms. Sharnnel D. Sumang, Chief Property and Supply Division at the address noted in the bottom of this notice for copies of the specifications. **This is 100% funded by the Republic of China Taiwan Stimulus Fund to the Republic of Palau.**

INVITATION FOR BIDS No: **IFB: 05-21**

Public Notice: **Dec. 07, 2020 to Dec. 22, 2020**

Bidding Period: **Dec. 23, 2020 to Jan. 25, 2021**

Opening Date: **Jan. 26, 2021**

Proposals or tenders must be submitted to Property and Supply Division at the Bureau of National Treasury no later than **4:00 pm (Palau Time) on Jan.25, 2021** which is the closing date of this IFB. The IFB Number as well as the Company Name must be clearly marked on the outside of the envelope. Procurement Officer reserves the right to extend the opening date of said IFB, modify or cancel this notice and reject non-conforming offers if it deemed necessary.

PROPERTY AND SUPPLY DIVISION

P.O. Box 6007

Koror, Palau 96940

Ph. (680) 767-2552

Fax. (680) 767-1016

E-Mail: [sharnnels@palaugov.org](mailto:sharnnels@palaugov.org)

Sharnnel D. Sumang

Chief, Property and Supply Division



**REPUBLIC OF PALAU**  
**Ministry of Finance**  
**PROPERTY AND SUPPLY DIVISION**  
**P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940**

**PHONE: (680) 767-2552 / 5552**  
**FAX: (680) 767-2925**  
**E-mail: [ropproperty@palaugov.org](mailto:ropproperty@palaugov.org)**

## **INVITATION FOR BID**

The Chief of Property and Supply Division is accepting Bids/Tender at Property and Supply Division Office, in Koror for **Laptops and accessories, Tablets and accessories for ROP. This is 100% funded by the Republic of China Taiwan Stimulus Fund to the Republic of Palau.**

IFB No.: 05-21

Issue Date: Dec. 23, 2020

Deadline: Jan. 25, 2021

Opening Date: Jan. 26, 2021

**Opening Place: Property and Supply Office, Ngerulmud Palau**

The Government will select the bid that best meets its requirement. Cost will not be the sole criteria for selection and award. In accordance with Palau Procurement Law (chapter 6 of Title 40 of the Palau National Code (PNC)), discussion shall be conducted with those responsible offerors whose bids are determined by the Procurement Officer to have a reasonable chance of being selected for award. These discussions shall be conducted for the purpose of obtaining clarification from the offeror on the bids and to ensure full understanding of, and responsiveness to the requirements of the request for bid. The offeror shall be accorded fair and equal treatment with respect to any opportunity or discussion and revision of bids and such revisions may be permitted after submission and prior to award for the purpose of obtaining the best final offer. In conducting discussions, there shall be no disclosure of any information derived from proposals submitted by competing offerors.

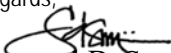
Award shall be made in writing to the responsible offeror whose proposal is determined to be the most advantageous to the Republic, taking into consideration price and delivery, product availability, quality and quality of the product to be offered, maintenance, warranty, related business experience and other relevant factors set forth in the proposal. The Procurement Officer reserves the right to reject any or all offers for any reason and to waive any defects in the said RFP's/ IFB's if in its sole opinion it would be in the best interest to do so and reserve the right to award said Proposal/Bid either separately or on its entirety.

These specifications have been written to describe minimum acceptable equipment/supplies and performance requirements to be supplied. Reasonable test may be conducted upon delivery before acceptance. The successful offeror/bidder shall furnish all necessary and desirable information and instructions for proper operation of the equipment/supplies. Should any bidder/offeror have deviations from these specifications and can not meet every requirement of the specifications, he shall indicate such in the column provided for, explaining the deviations. Failure to do so will cause the bid to be rejected as non-responsive.

For the convenience of off-island vendors, copies of each bid/offers may be faxed or mailed to our address. However, original offers/bids must be received before opening date.

If you need additional information regarding this request for bid, contact Ms. Sharnnel D. Sumang, Chief, Property and Supply Division.

Regards,

  
Sharnnel D. Sumang,  
Chief, Property and Supply Division



**REPUBLIC OF PALAU**  
**Ministry of Finance**  
**PROPERTY AND SUPPLY DIVISION**  
P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940

PHONE: (680) 767-2552 / 5552  
FAX: (680) 767-2925  
E-mail: [ropproperty@palaugov.org](mailto:ropproperty@palaugov.org)

SUBMITTED BY: \_\_\_\_\_

- CORPORATION
- PARTNERSHIP
- PROPRIETORSHIP

Person to contact for additional information on this submittal:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

The undersigned, as bidder, declares that he has carefully read the bid requirements; that he has thoroughly examined all the contract documents for the bid requirements, and that this proposal is in all respects fair and without fraud; that it is made without collusion with any official or employee of the Republic of Palau and that the proposal is made without any connection with any person making another proposal on this contract.

The bidder further declares that he has satisfied himself as to the quantities of materials and equipment, including the fact that the description of the equipment included herein is brief and is intended only to indicate the general nature of the equipment and to identify the said quantities with the detailed requirements of the contract documents; that this proposal is made according to the provisions and under the terms of the contract, which documents are hereto attached and are hereby made a part of this proposal.

**IMPORTANT:** The procurement officer reserves the right to award one or more bid items to one or more bidders, or any combination of bid items to one or more bidders. Bidders may submit a separate price for each separate bid item, as well as a combined price, contingent on the award of all bid packages to the bidder.

Total Offer: \$ \_\_\_\_\_



### **SPECIFICATIONS:**

1. **70 each** portable or ultra-portable laptops with at least **13 inch** 1920x1080 display, **8 hour battery life**, Intel Core i5 or above processor, 8GB RAM, minimum **128GB** SSD or Flash Drive, USB-C/Thunderbolt 3 which supports HDMI, VGA, DisplayPort, Bluetooth 4.2, Wifi 802.11ac, full size U.S. Keyboard without numeric trackpad, trackpad which supports gestures, and U.S. standard power accessories and manufacturer supported choice of **Windows operating systems**. Preference will be given to hardware edition which receive good ratings in trade publication reviews and have demonstrable large installations in schools.
2. Well integrated and secure bundled software that is manufacturer supported for five years and includes **70 pre-loaded Microsoft Office spreadsheet, word processor, presentation**, video and audio conferencing, messaging, calendaring, address book, mapping, email, to do lists, classroom management and productivity. A clear description of each software, manufacturer support, 5-year longevity, and security must be provided.
3. Provide corresponding **70 multi-port adapters** for HDMI, VGA, and USB, for display purposes if said ports are not provided on the hardware.
4. Provide **additional 50 multi-port Type C to USB 3.0-3.1, 4K HDMI** for use with existing teachers Mac Book Air laptops.
5. Well integrated and easily implementable means of configuring, managing, and securing the 70 laptops and bundled software. The following are the minimum functions required: OS and app updates via local network, wipe/installation and configuration via local network, security configuration and lock and unlock, and device and software inventory. This can be via built in capabilities, additional software or small hardware purchases, or via heavier commercial device management systems, whichever is most appropriate for the hardware and software being proposed. A clear description or vendor literature of how this system is implemented must be provided.
6. Equipment and software warranty that covers at least the first year of operation, and reasonable evidence of potential support by the manufacturer past the warranty period. The warranty period must be clearly stated in manufacturer literature or contract documents. The post warranty support evidence could be from demonstrable use of manufacturer's equipment and software in similar situations.

Interested vendors may propose a **Windows solution** in response to the OS requirement above.



**SPECIFICATIONS: STUDENT’S TABLETS**

**763 each** Android tablets with following specifications, preloaded licensed apps, screen protector, and cover. Equipment and software warranty that covers at least the first year of operation, and reasonable evidence of potential support by the manufacturer past the warranty period. The warranty period must be clearly stated in manufacturer literature or contract documents. The post warranty support evidence could be from demonstrable use of manufacturer's equipment and software in similar situations.

Operating System:	Android 10.0 and above
CPU Processor:	1.5GHZ
RAM:	Min. 2GB
Storage:	Flash Memory 32GB, supports Micro SD up to 64 GB
Screen:	8” and above, Min. 1280 X 800 pixels, 10 points multi touch panel
Camera:	Min. Front 0.3 M, Min. Rear 2.0 MP
Ports:	Micro TF/SDHC, Micro USB, 3.5 mm headphone
Charging Adapter:	U.S. Standard (110)
Battery:	Min. 4,000 mA@ 3.7V
Bluetooth:	4.0
Sim Enabled:	Min. 3G WCDMA or 4G LTE
Sound:	Built-in speakers & microphone
Wi-Fi:	Wireless enabled IEEE 802.11 a/b/g/n, 2.4Ghz

**Tablet Accessories & Apps:**

- 763 ea. Screen protector
- 763 ea. Cover
- 60 pre-loaded licensed apps (see list attached) for all 763 tablets

**List of Apps for Tablets**

*General Apps for teachers and can be used for all content areas.*

1. Edmodo
2. Zoom
3. Tellagami EDU
4. Padlet
5. Canva
6. Skitch
7. Quizizz



**REPUBLIC OF PALAU**  
**Ministry of Finance**  
**PROPERTY AND SUPPLY DIVISION**  
**P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940**

**PHONE: (680) 767-2552 / 5552**  
**FAX: (680) 767-2925**  
**E-mail: [ropproperty@palaugov.org](mailto:ropproperty@palaugov.org)**

8. PollEverywhere
9. FlipGrid
10. Newsela
11. Office Suite Pro or Microsoft Office for tablets
12. Google Apps Suite: Docs, Slides, Sheets
13. Google Chrome
14. Google Drive
15. Google Mail
16. Google Form
17. Google Earth
18. Google Maps
19. Viva Video
20. Note Everything
21. Notability
22. Memo
23. Notebook
24. Explain Everything EDU
25. Barcode & QR Code Scanner
26. QR Code Generator
27. Easy Grader
28. App Notifier
29. EnClicker (Classroom Clicker)
30. Socrative Teacher
31. White Board Pro
32. Britannica Encyclopedia (full version offline)
33. ePortfolio
34. Easy Portfolio
35. Dictionary (full version)
36. Nat Geo Explorer
37. SPARKvue
38. Splashtop Whiteboard
39. Inforgraphic Generator
40. Juice Defender (latest)
41. Citation Maker
42. Conversion App (measurements)
43. Encarta
44. Khan Academy
45. Nearpod
46. TED
47. Edpuzzle
48. App Protector
49. Office Lens
50. Tiny Scanner
51. Scanner (scan document to PDF)



**REPUBLIC OF PALAU**  
**Ministry of Finance**  
**PROPERTY AND SUPPLY DIVISION**  
**P.O. Box 6007 · KOROR · REPUBLIC OF PALAU 96940**

**PHONE: (680) 767-2552 / 5552**  
**FAX: (680) 767-2925**  
**E-mail: [ropproperty@palaugov.org](mailto:ropproperty@palaugov.org)**

52. Quizlet
53. Xender
54. ShareIt
55. Teacher Kit
56. Spell Checker
57. Voice Notes
58. Great Men
59. Handouts
60. YouTube

**TERM OF PAYMENT:** Full Faith Credit

- Equipment provided should be serviceable through manufacturer warranties, or vendor must provide adequate warranty coverage.

Interested vendor or company must meet the following requirement to qualify to participate any procurement (bidding) that is financed with Taiwan Grant.

- The company must be wholly owned Palauan Company; and or
- Wholly owned Taiwanese Company; and or
- Joint Venture between wholly owned Palauan Company and Taiwanese Company; and or
- Partnership between wholly owned Palauan Company and Taiwanese Company; and or
- Wholly owned Palauan Company subcontracting another wholly owned Palauan Company or Taiwanese Company; and or
- Wholly owned Taiwanese Company subcontracting another Taiwanese Company or wholly owned Palauan Company.