**JOB VACANCY ANNOUNCEMENT**

It is the policy of the Government that qualified Republic of Palau Citizens are given first priority for employment consideration; with United States citizens and, subsequently, third country nationals utilized in positions for which qualified Republic of Palau Citizens are not available.

**VA #: BPSS-2020-134**  
**OPENING DATE: 06/15/2020**  
**CLOSING DATE: 06/26/2020**

**POSITION TITLE:**  
COOK I–III

**SALARY:**  
GL-2/1–4/1, $ 291.50 B/W - $ 316.23 B/W

**LOCATION:**  
PALAU HIGH SCHOOL  
BUREAU OF EDUCATION ADMINISTRATION  
MINISTRY OF EDUCATION

**SOURCE OF FUND:**  
LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Prepare and serve lunch to students according to food services standards; Supervise the students while in the kitchen during lunch hour........60%
- Ensure that kitchen and cafeteria meets cleanliness and sanitation standards........30%
- Collect required operational data and generate required reports...........5%
- Perform other related tasks that may be assigned by supervisor........5%

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Elementary Certificate plus some High School is required with valid health certificate.