**JOB VACANCY ANNOUNCEMENT**

**IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.**

<table>
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<tr>
<th>VA #: BPSS-2020-136</th>
<th>OPENING DATE: 06/15/2020</th>
<th>CLOSING DATE: 06/26/2020</th>
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**POSITION TITLE:** CUSTODIAL WORKER I-III

**SALARY:** GL-1/1–3/1, $ 280.00 B/W - $ 303.58 B/W

**LOCATION:** PALAU HIGH SCHOOL
BUREAU OF EDUCATION ADMINISTRATION
MINISTRY OF EDUCATION

**SOURCE OF FUND:** LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Maintain daily cleaning of the school grounds and facilities.
- Check buildings and grounds to locate conditions indicating need for repair or maintenance work;
- Do minor repair work such as replacing doors, screens, lock/doorknobs, louvers, and rotten floors.
- Do minor electrical work such as changing fuse, light bulbs, and outlets.
- Do minor plumbing work such as repairing leaky faucets, toilet facilities, and water pipes.
- Paint walls, both inside and outside.
- Clean and maintain restroom facilities.
- Clean and maintain school grounds.
- Clean and maintain drainage ditches.
- Other related work the supervisor may assign.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Completion of elementary school plus some high school is required.