As of March 26, 2020, there are approximately seven weeks or 35 instructional days remaining in the school year 2019-2020. In light of the potential threat of COVID-19 in Palau, the following are planned Ministry of Education actions for closing out the current school year.

The Ministry of Education will continue to work with President Remengesau, the Ministry of Health, and the National Emergency Committee to monitor the COVID-19 situation and to determine the best course of action to implement for protecting the health and safety of students, teachers, and school staff along with all other personnel of the Ministry of Education.

**Scenario 1: If no COVID-19 case occurs in Palau.**

a. Reopen schools on April 6, 2020
b. Monitor daily attendance of students, teachers, and school staff.
c. Promote frequent hand washing with soap and water or 70% alcohol-based sanitizers.
d. Promote the practice of respiratory etiquette. (Cover cough and sneeze with clean tissue or shirtsleeve.)
e. Require students, teachers, and school staff who are sick to stay at home.
g. Extend current school year by two weeks until May 29, 2020
h. Reschedule all statewide assessments accordingly
i. Postpone all teacher trainings except Achieve 3000 training for outlying schools
j. Cancel 8th Grade Transition Workshop and provide local high school information to elementary schools for distribution to 8th graders
k. Hold promotion and graduation ceremonies on June 2-5, 2020
l. Begin School Year 2020-2021 on August 03 or 24, 2020
Scenario 2: In the direction of President Remengesau, the Ministry of Health, and the National Emergency Committee or if a COVID-19 case occurs anytime before the end of the school year.

   a. Close schools
   b. Cancel remainder of SY 2019-2020 along with all statewide assessments
   c. Postpone all teacher trainings
   d. Cancel 8th Grade Transition Workshop
   e. Compute student grades with only three completed quarters (1st, 2nd, and 3rd)
   f. Promote and graduate students without holding ceremonies
   g. Determine the beginning of SY 2020-2021 at a later date

Sinton Soalablai
Minister of Education

3/24/20
Date
Ministry of Education
Chain of Communication
(For Dissemination of Information in the event of an emergency)

Director of Education Administration (NEC)

Director of Curriculum and Instruction

Chief of School Management

Chief of Research and Evaluation

Chief of Personnel Management

Chief of Curriculum and Instructional Materials Development

Chief of Instructional Implementation and Teacher Training

Bureau of Education Administration Administrative Officer

Special Education Program

Public Schools

Division of Research and Evaluation Personnel

Division of Personnel Management Personnel

Division of Curriculum and Instructional Materials Development Personnel

Division of Instructional Implementation and Teacher Training Personnel

BEA Program Managers

BCI Personnel

Private Schools

Head Start

Day Care Centers

Division of School Management Personnel

Public Library Personnel

Minister of Education

Sinton Soalablai

Date

3/24/20