



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2020-033R2

OPENING DATE: 01/27/2020

CLOSING DATE: CONTINUOUS

POSITION TITLE: EPIDEMIOLOGY SPECIALIST

SALARY: GL-13/1-5; \$ 674.81 - \$ 753.23 B/W

LOCATION: BUREAU OF PUBLIC HEALTH
MINISTRY OF HEALTH
REPUBLIC OF PALAU

SOURCE OF FUND: FEDERAL

DUTIES AND RESPONSIBILITIES:

- Work with Public Health Data & Statistics Office and Public Health Epidemiology Office to develop, review and-or finalize existing draft policies and procedures related to data management and surveillance.
- Collaborate with Public Health Epidemiology and VPD Coordinator regarding VPD, syndromic and reportable disease surveillance.
- Work closely with private clinics in regards to syndromic surveillance
- Works closely with VPD Coordinator in all VPD surveillance and reporting requirements
- Assist MOH Epidemiologist(s) in coordinating investigations of disease cases and disease outbreaks.
- Assist Epidemiology Office in preparing and submitting written reports of epidemiological investigations, special studies, routine surveillance and analysis
- Assist VPD coordinator in preparing and submitting required VPD reports.
- Attend regular staff and planning committee meetings, and assist with health surveillance coordination Work with planning committee to develop and direct appropriate data usage
- Attend Public Health Data Committee meetings
- Attend developmental trainings and workshops both within and outside the Republic
- Promote health programs both internally and externally

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Associate Degree in Epidemiology or Public Health with at least five (5) years of work related experience.