



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS 2019-162

OPENING DATE: 09/16/2019

CLOSING DATE: 09/27/2019

POSITION TITLE: HEALTH COUNSELOR I-III

SALARY: GL-9/1-13/1, \$440.04-\$674.81 B/W

LOCATION: BUREAU OF PUBLIC HEALTH
MINISTRY OF HEALTH
KOROR, REPUBLIC OF PALAU

SOURCE OF FUND: FEDERAL

DUTIES AND RESPONSIBILITIES:

- Provide counseling services to individuals and/ or groups in both public and private schools regarding sexual activities, substance abuse including alcohol and tobacco, depression, building and promoting positive self-image and other psychological issues. Provide outreach and follow up care through home, school and communities. Perform psychosocial and behavioral risk assessment for children, both in elementary and high school. Assist the Adolescent Health Coordinator in supervising and coordinating school visits and collaboration with other agencies as well as overall case management of school health clients. Assist in all school health activities including tobacco/ alcohol cessation program, school health screening activities, awareness generating education in schools and communities. Coordinate necessary treatment for at risk-children. Collects information and generates reports on client issues and problems. Perform other duties as assigned by superior, FHU Program Manager and Division Chief.
- Provide counseling services to individuals and or groups in the community through state governments, organized community groups and non-profit organizations (NGO) to promote good behavioral approaches to adolescents and children's health. Utilize and/or creates best practices (through monitoring and evaluation) to document ongoing client case manager contacts. Evaluate the program; collect, analyze and integrate clinical utilization and financial information required for budgeting and reporting purposes. Develops strategies, establish linkage and organize activities with affiliated health units, programs and other agencies that provide counseling or the like services to adolescent and children.
- Coordinates health care screening in multiple settings (schools and outreach). Coordinate the integration of services and/or link clients to screening and diagnostic services and provide necessary health information. Provides follow up and other health information to clients after screening.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.

- Provides information and assists clients and their families to understand what services, care option, etc...are available
- Assist in the development/support for wellness programs in community settings (workplace, school and communities)
- Gains/maintains a thorough understanding of all FHU related services, program, policies and procedures. Maintains and models good self management skills.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

High School plus some training with at least two (2) years of work related experience.