



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2019-158**

**OPENING DATE: 08/14/2019**

**CLOSING DATE: 08/27/2019**

**POSITION TITLE:** DISEASE INTERVENTION OFFICER

**SALARY:** GL-12/1-5, \$605.38 B/W - \$675.08 B/W

**LOCATION:** BUREAU OF PUBLIC HEALTH  
MINISTRY OF HEALTH  
KOROR, REPUBLIC OF PALAU

**SOURCE OF FUND:** FEDERAL

**DUTIES AND RESPONSIBILITIES:**

- Provide confidential counselling, testing and referral for sexually transmitted infections including HIV, Viral Hepatitis and other communicable diseases.
- Interview, counsel and navigate patients for STD, HIV, Viral Hepatitis and other communicable disease screening, testing, referral and follow up.
- Responsible for investigating and reporting new cases of STD, HIV, Viral Hepatitis and other communicable diseases
- Coordinate care management meeting with providers, surveillance staff and other relevant staff for the care and follow up of patients with STD, HIV, Viral Hepatitis and other communicable disease.
- Follow up patients out of HIV care and individuals diagnosed with communicable disease to assure proper care has been given and locate partners who may benefit from testing.
- Follow up with providers to gain providers compliance and collaborate with provider on the prevention, diagnosis and treatment of communicable disease
- Establish and maintain effective working relationships with host area officials, agencies and individuals who have impact on the disease prevention program;
- May transport clients to and from clinics or other facilities for treatment and preventive services.
- Gather and analyze data to identify source of infection.
- Perform programs quality assurance measures.
- Conduct health education to individual, group or community on communicable disease
- Assist with other related communicable disease activities including but not limited to outbreak investigation, mass vaccination, health fairs and various health promotion responses.

- Assist in planning, organizing and conducting training for staff and relevant groups including community.
- Assist in compiling programmatic performance report for internal and external partners.
- Assist Program Manager to oversee, coordinate direct programmatic activities for CDU.
- Participate in monthly QA/QI reviews.
- Attend and participate in staff meeting and capacity building activities related to STD, HIV, Viral Hepatitis and other communicable disease
- Perform other duties as assigned by supervisor.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Associate Degree with at least five (5) years of work related experience.