



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2019-004R1

OPENING DATE: 07/11/2019

CLOSING DATE: CONTINUOUS

POSITION TITLE:

BUS DRIVER

SALARY:

GL-2/1, \$291.50 B/W

LOCATION:

BUREAU OF EDUCATION ADMINISTRATION
MINISTRY OF EDUCATION
KOROR, PALAU

SOURCE OF FUND:

LOCAL

DUTIES AND RESPONSIBILITIES:

- Operates/drives school bus to transport school children to and from school.
- Provides bus services to programs/projects of the Bureau of Public Schools.
- Provides bus services in educational field trips.
- Keeps clean and maintains bus in good operational condition, on daily basis.
- Assist in the following areas when bus is not in operation:
 - Assist in supplies distributing & deliveries
 - Assist in maintaining education ground
 - Assist in other related services
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Speaks fluent Palauan and can communicate in English with good driving records and valid driver license with at least one (1) year of work related experience.

Bureau of Public Service System

PO Box 6011; Koror, Palau 96940

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.