



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS 2019-139

OPENING DATE: 06/05/2019

CLOSING DATE: 06/18/2019

POSITION TITLE: BUILDING & FACILITIES MAINTENANCE WORKER I

SALARY: GL-5/1, \$329.54 B/W

LOCATION: BUREAU OF YOUTH, APPLIED ARTS & CAREER
MINISTRY OF COMMUNITY & CULTURAL AFFAIRS
KOROR, PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Work with others in cutting grasses and dispose of all trashes and debris in and around all sports facilities.
- Clean inside and outside of all sports facilities.
- Operate all maintenance equipment's of the sports facilities, such as lawnmowers, green machines, tractors and other equipment's.
- Clean and maintain all equipment and materials and keep in good condition after each use.
- Assist others in repair work required or needed for all sports facilities.
- Assist other staffs of the Ministry of any programs of the Ministry as directed by the Director of the Bureau.
- Perform other related duties as assigned by the Director or the Minister of Community and Cultural Affairs.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

High School Diploma with at least one (1) year work related experience.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.