



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS 2019-097R1**

**OPENING DATE: 05/16/2019**

**CLOSING DATE: Continuous**

**POSITION TITLE:** CHIEF

**SALARY:** GL—14/1, \$762.27 B/W

**LOCATION:** DIVISION OF YOUTH  
MINISTRY OF COMMUNITY & CULTURAL AFFAIRS  
REPUBLIC OF PALAU

**SOURCE OF FUND:** LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Develop, initiate coordinate and support youth development programs as well as organize and coordinate youth fairs or other national festivities involving youth, supporting regional and international youth related programs.
- Identify problems facing Palau youth, such as unemployment, substance abuse and poor school attendance and develop and establish short term and long term strategic program to address the identified problems including those identified in the youth policy.
- Network and collaborate with implementing agencies the strategies and activities stated in the youth policy.
- Coordinate national youth program plans to ensure effective implementation and enforcement; Establish State youth programs, provide technical assistance to improve skills of youth workers at all levels.
- Seek out additional funds and technical assistance to enhance and promote the development of youth to determine the future resource allocation based on the situation analysis of the programs.
- Develop and implement youth development summer program to address non-formal education skills or knowledge including recreational activities for the National Youth Day Celebration.
- Provide all program reports to Director and Minister of Community & Cultural Affairs.
- Perform other related duties as assigned by the Director of the Bureau.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Bachelor Degree in Social Services, Public Administration or related field with at least five (5) years of work related experience.