



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2019-132

OPENING DATE: 05/30/2019

CLOSING DATE: 06/14/2019

POSITION TITLE:

BUS ATTENDANT

SALARY:

GL-2/1, \$291.50 B/W

LOCATION:

BUREAU OF CURRICULUM & INSTRUCTION (SPED)
MINISTRY OF EDUCATION
KOROR, PALAU

SOURCE OF FUND:

FEDERAL

DUTIES AND RESPONSIBILITIES:

- Monitors and supervises the special education students in the bus at all times.
- Aid bus driver in ensuring that safety procedures are followed by students.
- Observe students at all times to ensure that possible hazards to students are eliminated.
- Ensure that when a student becomes ill or injured while on the bus, he/she directs the bus driver to the nearest medical facility and notifies the parents of the child and the special education office regarding the problem.
- Report problems to the special education office as soon as possible.
- Perform other related duties as assigned by the supervisor.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Elementary with some High School is required.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.