



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-139R1

OPENING DATE: 10/25/2016

CLOSING DATE: CONTINUOUS

POSITION TITLE:

POLICE OFFICER I (TRAINEE) – POLICE OFFICER III
(9 POSITIONS)

SALARY:

GL-7/1 – 10/7 + 25% HZD + 5% ND
\$ 358.19 B/W - \$ 584.19 B/W

LOCATION:

DIVISION OF PATROL
BUREAU OF PUBLIC SAFETY
MINISTRY OF JUSTICE

SOURCE OF FUND:

LOCAL

DUTIES AND RESPONSIBILITIES:

POLICE OFFICER I (TRAINEE)

- Participate and observe patrolling of an assigned areas and enforce National and State laws and ordinance
- Participate and observe enforces laws pertaining to traffic including moving and non moving violations
- Participate and observe on how to maintain law and order, protect lives and property
- Participate and observe complaints in the field and conducts on the spot investigations
- Participate and observe in riot and mob control
- Participate and observe on how to serves court processes and acts as court bailiff
- Observe and assists in making arrests when assigned
- Observe the movements of vehicles and pedestrian
- Testifies in court as a government witness
- Participate and observe in search and rescue of persons reported missing on land or at sea
- May be assigned as a security to the Palau Int'l Airport, screening of all arrivals/ departures of passengers
- Participate in the performing of Honor and Color Guard duties
- Observe traffic control and monitor duties
- Participate and observe in responds to public complaints
- Participate and observe in traffic accident cases
- Participate and observe in conduction of preliminary investigations of felony cases prior to transmittal to Division of Criminal Investigation

Bureau of Public Service System

PO Box 6011; Koror, Palau 96940

Tel: (680)767-2415 / (680)488-4776

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.

- Participate and observe in the conduction of investigations on misdemeanor cases
- Participate and observe on how to perform affidavits, criminal reports, police blotter & cases status reports
- Participate and observe the performance of routine patrol duties (foot, stationary, & spot checks)
- Participate/ Partake in appropriate training/ development programs to enhance/ increase skills in specialized law enforcement, response, and investigation areas, and in general areas of law enforcement, response and investigation area (cross-training)
- Must deal courteously with the general public
- Participate and observe education and prevention programs
- On 24 hours standbys
- Perform other police related duties as assigned by Shift Commander, Chief, and Director of Bureau of Public Safety

POLICE OFFICER III

- Perform preventive crime response mechanism by performing 24 hours foot patrol (monitoring purposes), main area of coverage on all roads and communities.....**15%**
- Performs investigations and complies casework on criminal incidents, disturbance and incidents.....**20%**
- Provides 24 hours response to all emergency calls on land or at sea, inclusive of Search & Rescue Missions.....**20%**
- Performing daily traffic control to minimize/ eliminate traffic congestion and assist in traffic case investigation.....**10%**
- Administer vehicle safety inspections to ensure compliance with safety requirements established by regulations for vehicle registration purposes and administers road testing for all driver license applicants for licensing purposes.....**10%**
- Provide security for all national and state events.....**10%**
- Participates/ partake in appropriate training/ development programs to enhance/ increase skills in specialized law enforcement.....**10%**
- Provide temporarily assistance and or supplemental power for other divisions within the Bureau of Public Safety as required and on 24 hour standbys.....**5%**

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

High School Graduate or equivalent, Possession of a valid Palau driver's license; Sound health, physical and mental condition as determined by a medical examiner to meet the physical and mental demands of the job; Physical and Medical Examinations shall be administered by Belau National Hospital but if such services are not available at the Belau National Hospital it shall be the responsibility of the candidate to cover the cost associated with this examination at private medical clinics. Must be a good moral character, with no felony arrest/conviction or two or more misdemeanor convictions involving dishonesty, moral turpitude or violence on and off island; and candidate will undergo drug testing under the supervision of the Director of BPS.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415 / (680)488-4776

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.