

C. TOILET FACILITIES AND WASTEWATER DISPOSAL SYSTEM PERMIT

Complete this section if the proposed project involves the **installation of toilet facilities with or without an on site sewage disposal system** (e.g. septic tank, leachfield). Applicant may be required to submit an Environmental Assessment (EA) with the completed application. Refer to EQPB Regulations **Chapter 2401-13** for requirements governing the installation of toilet facilities and on site sewage disposal systems.

All buildings both public and private, commercial and residential are required to have toilet facilities conforming to EQPB regulations, and no such structure may be constructed without a permit from EQPB (EQPB Regulations §2401-13-04 and §2401-13-10)

1. Check each type of toilet facility that will be used on the proposed project, **either during construction or during operations.**
 - TYPE I** **Toilet that is flushed with water and connected to a public sewer system.**
 - TYPE II** **Toilet that is flushed with water and connected to a septic tank and leachfield or other on site disposal system.**
 - TYPE III** **Privy, trench latrine, benjo, outhouse.**
 - TYPE IV** **Portable toilet.**

NOTE: Type I toilet facilities **MUST** be used if the public sewer system is within 200 feet horizontal distance and 20 feet vertical distance for residential, 50 feet vertical distance for all other structures.

2. Submit the following documents along with the completed application:
 - (A) Vicinity Map. A plan showing the property, adjacent streets with their names and any other landmarks that will allow EQPB to locate the property.
 - (B) Site Map. A plan drawn to scale complete with dimensions showing the following:
 1. Lot number, zone designation and property boundaries.
 2. Topographic information for the site, including existing and final contours.
 3. Public Right of Way, easements and access roads as applicable.
 4. All existing and to be constructed buildings or other structures on site.
 5. Utilities on site or adjacent to site including public sewer.
 6. Any bodies of surface water on or adjacent to the site.
 7. Location of the proposed disposal system or connection to public sewer.
 8. Soil log(s) for the site and ground water information.
 - (C) Detailed type written description of the complete installation of:
 1. Toilet facilities.
 2. On site sewage disposal system (**TYPE II**) or public sewer connection (**TYPE I**).

- (D) Percolation rate and water table test results (**TYPE II** and **TYPE III** only). Tests must be performed by a registered Professional Engineer (PE) and results must bear the engineer's stamp. One test must be performed for each on site disposal system location, unless more than one soil type is present at said location, in which case one test must be performed for each soil type in each location.
 - (E) Design calculations for public sewer connection (**TYPE I**) or on site sewage disposal system (**TYPE II**) performed by a registered PE or licensed specialty contractor.
 - (F) Complete plans for connection to public sewer including construction details (**TYPE I** only).
 - (G) Complete plans for septic tank and on site sewage disposal system including construction details (**TYPE II** only).
 - (H) Building permit application form bearing the signature of the director of the Department of Public Works (DPW) as to water availability and sewer connections if sewer is available.
 - (I) Three (3) complete sets of building plans.
3. Attach two copies of the project Environmental Impact Assessment (EA). Refer to EQPB document "Guide to Permits" for more information on EA requirements.

Permits issued for TYPE II facilities will be void if (A) work is NOT commenced within three (3) months of issuance or (B) if work is suspended or abandoned for three (3) months at any point in time after the project has commenced.
