



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2018-045

OPENING DATE: 01/05/2018

CLOSING DATE: 01/18/2018

POSITION TITLE: ARFF FIRE FIGHTER I

SALARY: GL 8/1, \$ 396.73 B/W + 25%HZD + 5%ND

LOCATION: BUREAU OF AVIATION
DIVISION OF ARFF
MPIIC

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

Job Summary:

This is an entry-level firefighter position and is under the direct supervision of a Firefighter II. Firefighter will be assigned to a duty station where the training received will be applied under the general supervision of the Shift Commander and/or Fire Sergeant. Firefighter will serve in a probationary status until successfully completing their first year of service on the job. Firefighter will operate as a member of a Fire Department performing duties including but with a supervision to the following: firefighting, fire prevention, various rescue operations, ventilation, forcible entry, salvage, overhaul, providing emergency medical services, public fire education, dealing with hazardous materials, and other tasks as required as assigned.

Essential Duties and Responsibilities:

A. Standby Operation & Fire Suppression (60%)

1. Ensure that assigned Personal Protective Equipment are maintained and in absolute readiness for inspection or emergencies.
2. Under close supervision, participates in a firefighting training course. Through classroom and field trainings, learns proper firefighting techniques and procedures for fighting structural, watershed, chemical, petroleum, electrical and other fires.
3. Receives instructions and participates in field training to learn proper procedures and acquire proficiency in the rescue or evacuation of persons endangered by fire or disaster in the provision of emergency medical care.
4. Receives instructions and learns the proper care and operation of all fire-suppression apparatus. Receives instructions and prepares for Emergency Medical Technician I certification.
5. With supervision may assist aircraft rescue and firefighting duties.
 - a. Responds to aircraft incidents and conduct tasks including interior fire attack, ventilation, rescue, salvage, overhaul, triaging, or fire ground support operations as directed.

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.

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- b. Responds to emergency medical incidents and serve as a member of the medical team as directed.
 - c. Responds to emergency rescue operations and support rescue team including various types of rescue incidents such as auto extraction, fast water, dive, high angle, trench/manhole, and building collapse.
 - d. Drives and operates assigned ARFF vehicle.
6. Perform supervised functional tests and inspections of all powered rescue tools and all fire apparatus.
 7. Assists in performing routine maintenance of all fire apparatus and tools including non-powered tools such as axes, pike poles, ladders, and other miscellaneous equipment's.
 8. Performs supervised routine facility maintenance including the equipment's associated with the building.
 9. Exercises caution to avoid personal injury and property damage.
 10. Participates in station physical fitness trainings exercise programs.
 11. Shall learn and understand the duties and responsibility of a Firefighter II.
 12. Conducts recurrent proficiency training and on job training (In House Training).
 13. Attends station meeting, training courses and workshops required for firefighter upgrade.
 14. Enforce and follow all ARFF Division rules, polices, and safety regulations.
 15. Performs other assigned duties/assignment as assigned.
- B. Conduct Fire Prevention Activities (30%)
1. Conduct supervised routine inspections on Airport Facilities and Airport Fuel Farm.
 2. Conduct supervised routine inspections on Fire hydrants and fire extinguishers.
 3. Conduct supervised routine inspections on Runway, Taxiway, Aprons, and Perimeter Fence on Airport.
 4. Assist with Public Fire Safety Educational Programs.
- C. Perform Station Maintenance (10%)
1. Perform routine station duties including sweeping, mopping, cutting grass, painting, cooking, laundry, washing cleaning of fire apparatus, and various other duties.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Must be High School Diploma or (GED test equivalent) with at least one (1) year of work related experience. No Criminal Records and flexible in terms of trainings (attend off island and on island trainings). Must be physically fit. Must be in good general physical condition, free from any medical condition that would interfere with the satisfactory performance of the essential duties of this position. Must have a valid state driver's license.